



# GUIDELINES SUBMITTED

FY2022 – FY2023

# GUIDELINES-SUBMITTED

FY2022 – FY2023

## INDIVIDUAL AUDIT PROCESS



**1 – TWO JURISDICTIONS REQUESTED AUDITS**  
STAFFORD & NEWPORT NEWS AUDITS  
COMPLETED



**2 – COMPARED COURT DATA TO GUIDELINES DATA**  
EXACT MATCHING FOLLOWED  
BY MANUAL REVIEW



**3 – COMMISSION OBTAINED MISSING GUIDELINES**  
NOT EVERY CASE HAD GUIDELINES COMPLETED

## STATEWIDE AUDIT PROCESS



**1 – COMPLETE ELECTRONIC AUDIT FOR STATE**  
RELAXED MATCHING & NO MANUAL REVIEW  
(Dr. Kwon)



**2 – KEY VARIABLES**  
VCC, DEMOGRAPHICS, & SENTENCING DATE



**3 – SHOULD THE RESULTS BE SHARED**  
CLERKS, COMMONWEALTH'S ATTORNEY,  
AND/OR JUDGES?

# Missing Guidelines FY 2022 – FY 2023

Preliminary Results As of December 2023

BASED ON SENTENCING EVENTS

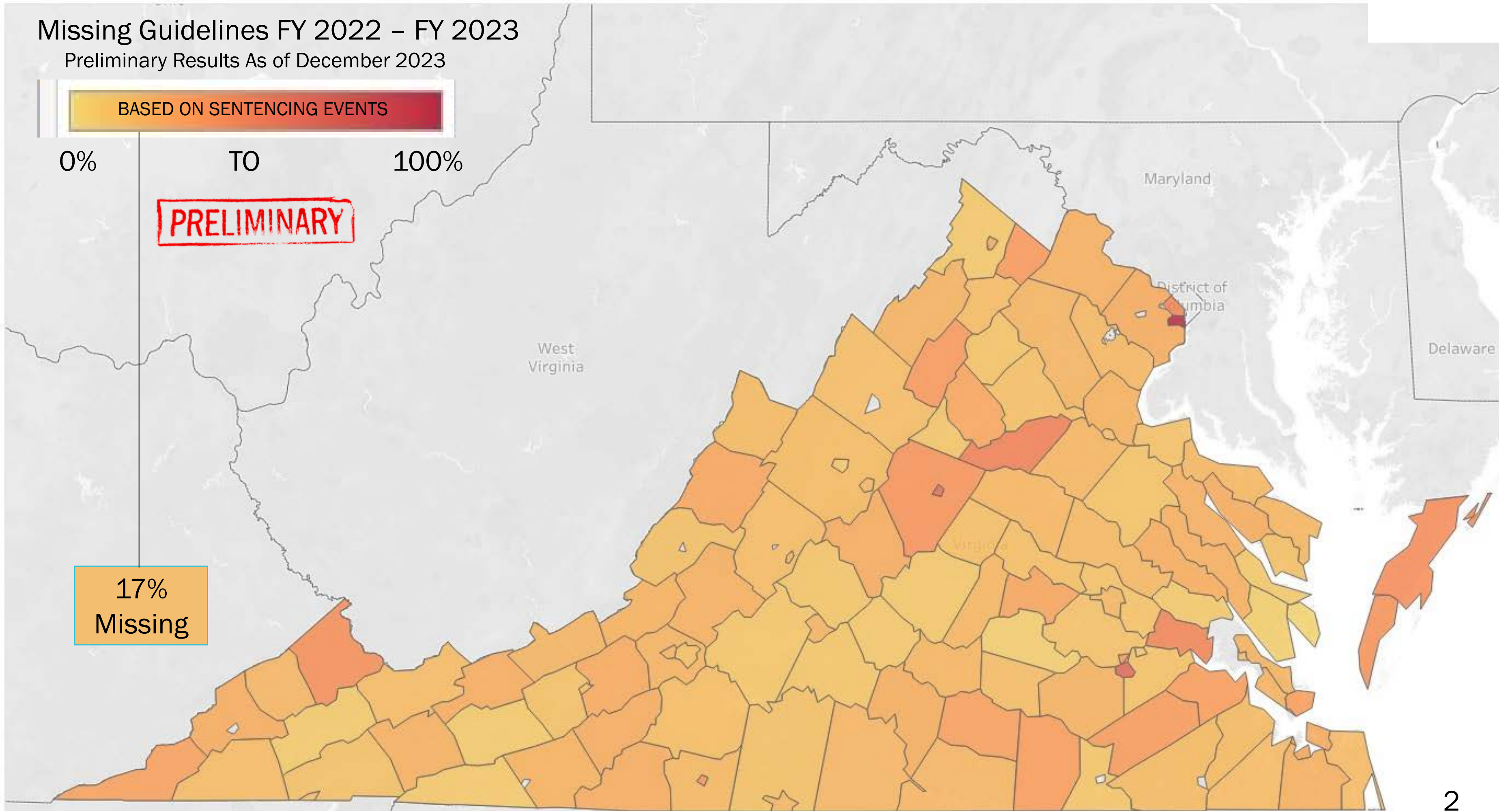
0%

TO

100%

**PRELIMINARY**

17%  
Missing



**PRELIMINARY**

FIPS	CMS CASES	SG CASES MATCHED	ESTIMATED SG CASES MISSING	ESTIMATED PERCENT GUIDELINES MISSING
ACCOMACK	133	80	53	39.8%
ALBEMARLE	187	121	66	35.3%
ALEXANDRIA	N/A			N/A
ALLEGHANY	298	262	36	12.1%
AMELIA	80	77	3	3.8%
AMHERST	214	195	19	8.9%
APPOMATTOX	103	95	8	7.8%
ARLINGTON	240	138	102	42.5%
AUGUSTA	733	621	112	15.3%
BATH	27	20	7	25.9%
BEDFORD	329	300	29	8.8%
BLAND	30	23	7	23.3%
BOTETOURT	287	227	60	20.9%
BRISTOL	374	324	50	13.4%
BRUNSWICK	146	101	45	30.8%
BUCHANAN	294	181	113	38.4%
BUCKINGHAM	101	93	8	7.9%
BUENA VISTA	105	86	19	18.1%
CAMPBELL	356	322	34	9.6%
CAROLINE	119	107	12	10.1%
CARROLL	438	349	89	20.3%
CHARLES CITY	16	9	7	43.8%
CHARLOTTE	90	71	19	21.1%
CHARLOTTESVILLE	167	70	97	58.1%
CHESAPEAKE	1745	1399	346	19.8%
CHESTERFIELD	1306	1162	144	11.0%
CLARKE	42	28	14	33.3%
COLONIAL HEIGHTS	183	126	57	31.1%
CRAIG	30	24	6	20.0%
CULPEPER	411	359	52	12.7%

**PRELIMINARY**

FIPS	CMS CASES	SG CASES MATCHED	ESTIMATED SG CASES MISSING	ESTIMATED PERCENT GUIDELINES MISSING
CUMBERLAND	36	30	6	16.7%
DANVILLE	557	461	96	17.2%
DICKENSON	144	119	25	17.4%
DINWIDDIE	129	104	25	19.4%
ESSEX	53	42	11	20.8%
FAIRFAX COUNTY	626	484	142	22.7%
FAUQUIER	179	146	33	18.4%
FLOYD	121	94	27	22.3%
FLUVANNA	77	67	10	13.0%
FRANKLIN COUNTY	513	442	71	13.8%
FREDERICK	650	597	53	8.2%
FREDERICKSBURG	417	366	51	12.2%
GILES	137	112	25	18.2%
GLOUCESTER	280	270	10	3.6%
GOOCHLAND	79	69	10	12.7%
GRAYSON	264	244	20	7.6%
GREENE	117	106	11	9.4%
GREENSVILLE	173	156	17	9.8%
HALIFAX	276	228	48	17.4%
HAMPTON	470	329	141	30.0%
HANOVER	552	464	88	15.9%
HENRICO	1871	1674	197	10.5%
HENRY	549	461	88	16.0%
HIGHLAND	13	11	2	15.4%
HOPEWELL	226	207	19	8.4%
ISLE OF WIGHT	138	117	21	15.2%
KING & QUEEN	53	42	11	20.8%
KING GEORGE	98	87	11	11.2%
KING WILLIAM	65	51	14	21.5%
LANCASTER	57	50	7	12.3%

**PRELIMINARY**

FIPS	CMS CASES	SG CASES MATCHED	ESTIMATED SG CASES MISSING	ESTIMATED PERCENT GUIDELINES MISSING
LEE	370	266	104	28.1%
LOUDOUN	245	194	51	20.8%
LOUISA	187	156	31	16.6%
LUNENBURG	53	38	15	28.3%
LYNCHBURG	601	491	110	18.3%
MADISON	39	29	10	25.6%
MARTINSVILLE	339	219	120	35.4%
MATHEWS	22	22	0	0.0%
MECKLENBURG	266	220	46	17.3%
MIDDLESEX	56	52	4	7.1%
MONTGOMERY	671	512	159	23.7%
NELSON	148	115	33	22.3%
NEW KENT	113	105	8	7.1%
NEWPORT NEWS	828	673	155	18.7%
NORFOLK	1084	829	255	23.5%
NORTHAMPTON	99	63	36	36.4%
NORTHUMBERLAND	50	41	9	18.0%
NOTTOWAY	110	95	15	13.6%
ORANGE	154	81	73	47.4%
PAGE	404	270	134	33.2%
PATRICK	187	144	43	23.0%
PETERSBURG	255	95	160	62.7%
PITTSYLVANIA	262	231	31	11.8%
PORTSMOUTH	208	158	50	24.0%
POWHATAN	80	59	21	26.3%
PRINCE EDWARD	159	131	28	17.6%
PRINCE GEORGE	257	228	29	11.3%
PRINCE WILLIAM	554	463	91	16.4%
PULASKI	384	339	45	11.7%
RADFORD	166	141	25	15.1%
RAPPAHANNOCK	29	26	3	10.3%

**PRELIMINARY**

FIPS	CMS CASES	SG CASES MATCHED	ESTIMATED SG CASES MISSING	ESTIMATED PERCENT GUIDELINES MISSING
RICHMOND CITY	1121	939	182	16.2%
RICHMOND COUNTY	45	35	10	22.2%
ROANOKE CITY	704	614	90	12.8%
ROANOKE COUNTY	538	438	100	18.6%
ROCKBRIDGE	335	286	49	14.6%
ROCKINGHAM	1013	875	138	13.6%
RUSSELL	278	259	19	6.8%
SALEM	209	170	39	18.7%
SCOTT	447	384	63	14.1%
SHENANDOAH	214	173	41	19.2%
SMYTH	277	222	55	19.9%
SOUTHAMPTON	173	147	26	15.0%
SPOTSYLVANIA	870	714	156	17.9%
STAFFORD	843	672	171	20.3%
STAUNTON	364	334	30	8.2%
SUFFOLK	485	415	70	14.4%
SURRY	20	14	6	30.0%
SUSSEX	60	41	19	31.7%
TAZEWELL	591	503	88	14.9%
VIRGINIA BEACH	2170	1852	318	14.7%
WARREN	397	340	57	14.4%
WASHINGTON	527	463	64	12.1%
WAYNESBORO	224	186	38	17.0%
WESTMORELAND	87	73	14	16.1%
WILLIAMSBURG	316	275	41	13.0%
WINCHESTER	407	316	91	22.4%
WISE	446	347	99	22.2%
WYTHE	304	283	21	6.9%
YORK	249	204	45	18.1%

# SHOULD THE COMMISSION SEND LIST OF MISSING CASES?

**Sentencing Guidelines Cover Sheet** Scheduled Sentencing Date:

Complete this form ONLY for applicable felonies sentenced on or after July 1, 2023.

◆ **OFFENDER**

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Suffix \_\_\_\_\_

Date of Birth:  /  /  Social Security Number:

CCRE:   CORIS Offender ID:  PSI:

◆ **COURT**

Judicial Circuit  City/County \_\_\_\_\_ FIPS Code:

Sentencing Judge's Name \_\_\_\_\_

Preparer Name \_\_\_\_\_  Commonwealth's Attorney  Probation Officer

Prosecuting Commonwealth's Attorney \_\_\_\_\_ Defense Attorney \_\_\_\_\_

◆ **CONVICTIONS**

Please check this box and change the F or M in the Virginia Crime Code (VCC) to a D if one or more offenses is in violation of deferred dispositions §§ 18.2-251, 18.2-258.1, 19.2-298.02, or 19.2-303.6 (e.g. NAR-3022-F5 to NAR-3022-D5).

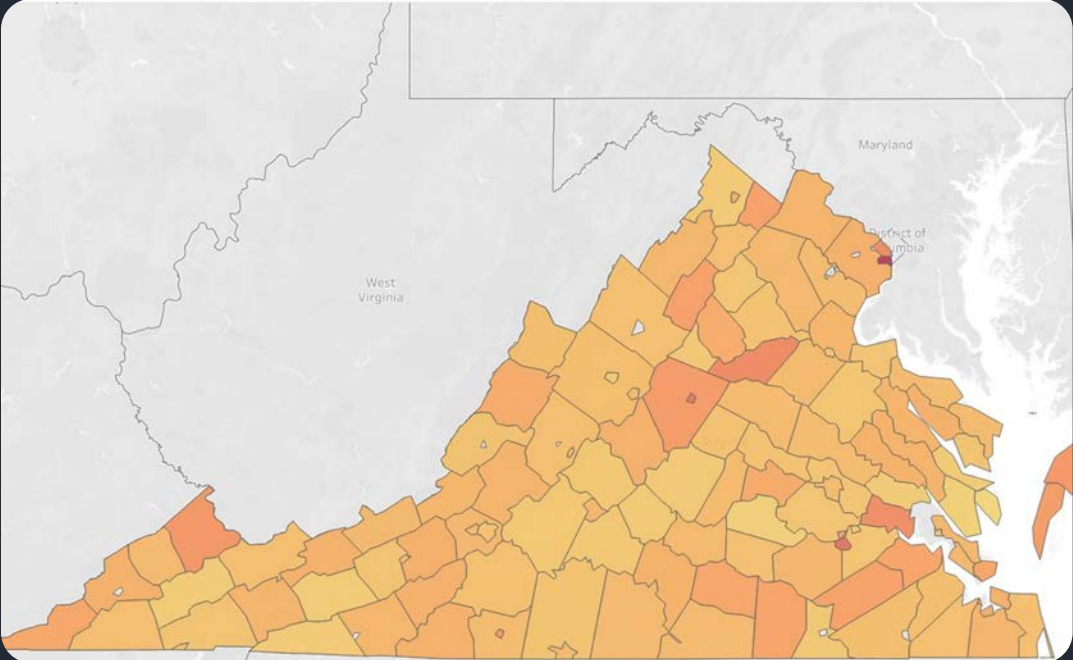
Offense	Counts	VCC	Offense Date
Primary Offense	<input type="text"/>	<input type="text"/>	<input type="text"/>

For a comprehensive list of all offenses in the sentencing event, please refer to the Docket Details page following Section D.

**YES**

**UPDATE LIST OF GUIDELINES RECEIVED**  
**Send list to the Clerk, Presiding Judge Commonwealth's Attorney**

**VS**



**NO**

**MONITOR BUT NEVER SEND TO EVERYONE**  
**Send List on Request**  
**List in Annual Report**  
**Send if Missing 50% or More**